

Regular Council Meeting—June 9, 2015

The meeting of the Council of the Town of Altavista was held in the Council Chambers of the J.R. Burgess Municipal Building, 510 Seventh Street on June 9, 2015 at 7:00 p.m.

1. Mayor Mattox called the meeting to order and presided.
2. Pastor Mitchell Etheridge, Motley Baptist Church, gave the invocation.

Council members
present:

Mayor Michael Mattox
Mrs. Micki Brumfield
Mrs. Beverley Dalton
Mr. Charles Edwards
Mr. Tracy Emerson
Mr. Timothy George
Mr. Jay Higginbotham

Also present:

Mr. J. Waverly Coggsdale, III, Town Manager
Mr. Daniel Witt, Assistant Town Manager
Mrs. Tobie Shelton, Finance Director
Captain Barry Stocks, Police Department
Mr. David Garrett, Public Works/Utilities Director
Mr. Steve Bond, Wastewater Treatment Director
Mr. John Eller, Town Attorney
Mrs. Mary Hall, Administration

3. Mayor Mattox asked if there were any questions regarding the agenda.

A motion was made by Mr. Emerson, seconded by Mrs. Dalton, to approve the agenda.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

4. Recognitions and Presentations

- a. Employee Milestones

- i. Jeff Rowland-Public Works-25 years of service

Mayor Mattox advised Mr. Jeff Rowland has been with the Town of Altavista for 25 years in Public Works noting that Mr. Rowland could do about anything. Mayor Mattox expressed his appreciation for Mr. Rowland's 25 years of service.

- ii. Gary Penn-Police Department-5 years of service

Mayor Mattox recognized Sgt. Gary Penn, Altavista Police Department, and thanked him for his service to the town noting Sgt. Penn believes in community policing.

- b. Introduction of New Employee (Economic Development Office "Main Street Program")

Mr. Dennis Jarvis introduced Ms. Emelyn Gwynn, new employee in the Economic Development Office. Ms. Gwynn began with the office June 1, 2015.

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Mayor Mattox thanked Mr. Coggsdale, town employees, along with the Altavista Chamber of Commerce and Mr. Mark Thomas for an outstanding Uncle Billy’s Day festival.

5. Public Comment

6. Consent Agenda

- a) Minutes- Regular Meeting May 12th; Work Session May 26th –The Council approved the minutes of the Council meeting and work session.
- b) Monthly Finance Reports-Council approved the monthly reports
 - i. Invoices
 - ii. Revenues & Expenditures Report
 - iii. Reserve Balance/Investment Report

Mr. Higginbotham questioned several invoices. Two checks for DLB in the same month, Hawkins Lock and Key, Gentry Locke Attorneys, and Campbell County Economic Development.

Mrs. Shelton advised checks are cut on Fridays and with May 1 being on a Friday there were two checks produced in the same month.

Mr. Coggsdale advised Hawkins Lock and Key’s check was for having locks changed in three departments and Gentry Locke Attorneys is for human resource services related to personnel matters.

Mr. Jarvis advised the Campbell County Economic Development check covers a marketing program that is being done with Campbell County and the City of Lynchburg.

- c) Departmental Reports-Council approved the departmental reports
- d) Delinquent Water & Sewer Accounts Write Offs-Council approved write off of 22 water & sewer accounts 5 years and over totaling \$1,683.18
- e) Resolution for the Altavista High School Basketball Team-2015 State Champions-Council approved the resolution, copy to follow.
- f) Request of First Baptist Church to close 10th Street for VBS (June 14th – 17th)- Council approved closure of 10th Street for VBS per request of First Baptist Church.

A motion was made by Mrs. Dalton, seconded by Mr. George, to approve the items as listed on the consent agenda.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

RESOLUTION COMMENDING THE ALTAVISTA HIGH SCHOOL COLONELS,
VIRGINIA HIGH SCHOOL LEAGUE’S GROUP 1A STATE BASKETBALL CHAMPIONS

WHEREAS, the Altavista High School basketball team triumphantly captured the 2015 Virginia High School League Group 1A, state basketball championship on March 11, 2015, by defeating the Honaker High School Tigers at VCU’s Siegel Center; and

WHEREAS, the Altavista High School Colonels basketball team completed the season with a record of 25 wins and 3 losses and captured the championship for the third year in a row; and

WHEREAS, the Colonels began the season as the two-time defending VHSL Division 1A champions seeking to “three-peat”, the Colonels played solid basketball throughout the regular season finishing with a record 18-3; and

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WHEREAS, during the season Head Coach Mike Cartolaro reached two milestones: 400 victories at the helm of the Altavista basketball program and his 500th overall career victory, while finishing the year with his fourth VHSL Championship at Altavista; and

WHEREAS, Altavista High School began the post season in search of a third consecutive state championship as the number one seed in the Conference 44 tournament with a first round bye, then dispatched Central Lunenburg High School, 79-38 in the second round and Cumberland High School 89-46 in the Conference 44 Championship game; and

WHEREAS, the Colonels would next move into Region 1A East play and stormed through the competition with victories over Essex High School (63-40); Middlesex High School (92-40); and Surry High School (78-33), capturing the Region 1A East Championship and punching their ticket to the Final Four in Richmond; and

WHEREAS, the Colonels would face off against the Galax Maroon Tide in the second semifinal game of the day; this game proved to be one for the “ages” as Galax deployed a very stingy defense for three quarters and had the Colonels on the brink of defeat at the end of the third quarter, but the Colonels rallied and scored the game’s final 12 points including the game winning shot at the buzzer for a 35-33 victory and a trip to the championship game; and

WHEREAS, the Altavista boys basketball were one win away from a historic “three-peat” and would be facing the Division 1A West Champions, the Honaker High School Tigers in the state championship. After a slow start, the Colonels were energized by an alley-oop dunk in the first quarter and played outstanding team basketball to claim the title with a 57 – 44 victory; and

WHEREAS, the Colonels not only ended the 2015 season as State Champions but as back to back to back champions and earned their fourth title in a twelve year span; the Altavista High School Colonels basketball team, Head Coach Mike Cartolaro, his coaching staff, the administration, students and fans can celebrate and be proud of the many accomplishments of this year’s team; now, therefore

BE IT RESOLVED, the Altavista Town Council commends the Altavista High School Colonels basketball team for their outstanding season and for winning the 2015 Virginia High School League, Group 1A, state basketball championship with a record of 25 wins and 3 loss; and

BE IT FURTHER RESOLVED, that a copy of this resolution is presented to Altavista High School as an expression of the admiration of the Town of Altavista and its citizens for the championship performance of the 2015 Altavista High School basketball team.

Attested: _____
J. Waverly Coggsdale, III, Town Manager

Michael E. Mattox, Mayor

7. Public Hearings

Text Ordinance Amendment-Section 86-424-1 “Downtown Revitalization Overlay District”

Mr. Coggsdale advised this public hearing will be an opportunity for the public to express their thoughts on the proposed text amendments to the Town’s Zoning Ordinance related to the Downtown Overlay District. At Council’s April 14, 2015 meeting, the Planning Commission’s recommendation in regard to adoption of the changes proposed to Section 86-424.1 was presented to Council. This item relates to a text ordinance amendment for the Downtown Revitalization Overlay (DRO) District, as well as ancillary design guidelines. Following a brief discussion, the item was tabled until the May 12, 2015 Council meeting. He advised this item was placed on Council’s Regular meeting of May 12th and following discussions it was decided to conduct an additional public hearing on this matter at Council’s Regular June meeting. The text amendment would amend *Section 86-424 Architectural treatment; Voluntary Design Assistance* to the Downtown Revitalization Overlay (DRO) District section of the Town’s Zoning Ordinance to include:

Section 86-424.1 Voluntary Design Assistance
The Town of Altavista Downtown Revitalization Overlay District Design Guidelines is available to assist in the maintenance, restoration, and rehabilitation of exterior architectural features. While not required, voluntary application of the methods and principles put forth in that document are recommended and encouraged.

The ancillary document guidelines are referenced and all reference to a design review board has been removed; the use of the guidelines is on a voluntary basis.

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Mayor Mattox opened the public hearing at 7:11 p.m. and asked if anyone would like to speak on this matter. No one came forward. Mayor Mattox closed the public hearing at 7:12 p.m.

A motion was made by Mr. George, seconded by Mrs. Dalton, to accept the Text Ordinance Amendment-Section 86-424-1.

Mr. Higginbotham stated he understands this is being made totally voluntary which is fine. There were 40 to 50 people at the public hearing that didn't want the ordinance as presented at the first public hearing. Mr. Higginbotham stated his concern is if it is adopted; in a year or two, someone may say let's make it mandatory.

Mr. George noted if changes are requested, the process would have to go through Council.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	No

8. New/Unfinished Business

a. Adoption of the FY2016 Budget and FY2016-2020 Capital Improvement Program

Mr. Coggsdale advised last month, Council held a public hearing on the FY2016 Budget and FY2016-2020 Capital Improvement Program. He asked that Council consider adoption of the budget and the capital improvement program.

A motion was made by Mrs. Dalton, seconded by Mr. George, to adopt the FY2016 Budget in the amount of \$7,993,270 and the funds be appropriated.

Mr. Higginbotham questioned the \$300,000 in the CIP for a Welcome Center. He did not feel a Welcome Center fits Altavista. He also questioned the Health Savings Account for the employees asking about the switchover.

Mr. Coggsdale noted what is in the budget will accommodate last year's rates plus 15%.

Mrs. Dalton stated this has been a difficult year to try and figure out what is best for the employees in regards to health insurance coverage. She stated the Health Savings Account is definitely the wave coming but difficult for employees. Local Choice is offering a program very similar to what the town employees have now with dental and vision included.

Mr. Edwards asked when the discussion to not have a Health Savings Account was.

Mr. Coggsdale advised at the last meeting after discussions it was decided that an adhoc committee would be formed with two Council members and several town employees.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	No

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Mr. Tracy Emerson	Yes
Mr. Timothy George	Yes
Mr. Jay Higginbotham	No

It was the consensus of Council to remove the Welcome Center item (\$300,000) from the FY2016-2020 Capital Improvement Program for further discussion.

A motion was made Mrs. Dalton, seconded by Mr. Emerson, that the FY2016-2020 Capital Improvement Program be adopted as amended.

Mr. Higginbotham questioned if a car gets to 100,000 miles is it considered for replacement. He asked if there was a mileage limit.

Mr. Garrett said there wasn't a limit.

Mr. Coggsdale advised repair cost and other items that are factored in.

Mr. Higginbotham asked for more information on the CIP when request come through for replacement of vehicles. Mr. Higginbotham also questioned the request for radios, tasers and service weapons.

Mrs. Dalton noted the current radios are 9 years old and asked if there was anything else Council should know about the radios.

Captain Stocks noted nothing wrong with the radios; four new radios are being used by the Police Department on a trial basis and they are exceeding the Police Department's expectations.

Mr. Emerson asked if there were dead spots with the old radios.

Lt. Moorefield responded no.

Mr. Emerson referred to the software and film ware stating it is hard to get updates on the older models. He noted there are IDs on the newer radios for officers in emergencies and other new features.

Mr. Higginbotham also questioned the renovations in the Police Department.

Mr. Coggsdale advised this item was put in early in the planning of the budget. He asked that it be left in the budget for further discussion.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

A motion was made by Mr. George, seconded by Mrs. Dalton, to adopt the PPTRA Resolution setting the tax relief rate.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

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PPTRA RESOLUTION FOR INCLUSION WITH ANNUAL BUDGET
RESOLUTION FOR 2015

Altavista, Virginia

In accordance with the requirements set forth in VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E., as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly, any qualifying vehicle situated within the Town of Altavista commencing January 1, 2015, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$500 or less will be eligible for 100% tax relief;
- Personal use vehicles with assessed value of \$501 to \$10,000 will be eligible for 65% tax relief;
- Personal use vehicles with assessed value of \$10,001 or more shall receive only 65% tax relief on the first \$10,000 in assessed value;
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program;
- In accordance with Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

A motion was made by Mrs. Dalton, seconded by Mr. George, to adopt the tax rates for the Town of Altavista.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

A motion was made by Mrs. Dalton, seconded by Mrs. Brumfield, that the Utility rates (Water and Sewer) be adopted as advertised.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	No

b. Health Insurance Proposal

Mr. Coggsdale advised during the budget process there has been ongoing consideration of the best way to provide health insurance to Town employees. At last month’s Town Council meeting, an adhoc Health Insurance Committee was formed, it consisted of staff and two Council members. The Committee met on May 20th to discuss health insurance proposals and to compare the coverage and costs. Based on this meeting and the information provided, staff proposes that the Town enroll with the Local Choice for health insurance for FY2016. Mr. Coggsdale noted if the Town goes with the Health Savings Account the cost to the town would be \$338,515; with the Local Choice plan the cost to the town would be \$268,493.

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Mrs. Dalton noted the Local Choice plan includes dental and vision care; the previous plan did not include dental and vision this was on a separate plan. She mentioned the Local Choice plan is very attractive in comparison to the previous plan.

A motion was made by Mrs. Dalton, seconded by Mrs. Brumfield, that town staff be authorized to enroll employees in the Local Choice health insurance program for FY2016, per their submitted proposal.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

Mrs. Dalton noted the health insurance is a difficult issue every year and trying to keep it understandable as well as practical is increasingly difficult as well. She suggested Town employees familiarize themselves with the Health Savings Account (HSA) program noting this seems to be a wave that may be the only option in the future. Mrs. Dalton advised the attractive part of the HSA is an employee can use pretax dollars to fund this and a healthy person may have an account with money in it to carry forward.

Mayor Mattox stated staff would be investigating the HSAs further.

Mr. Edwards asked that Council be educated as well on the HSA plans and added a different consultant is needed.

Mayor Mattox felt a consultant may not be needed with the Local Choice plan.

Mrs. Brumfield stated she would like to see the employees offered incentives for getting and staying healthy.

c. Consideration of Acceptance of Deed to 806 12th Street

Mr. Coggsdale advised previously Council discussed the acceptance of the deed to 806 12th Street from Ms. Edna Davis and at their May work session concurred to place this item on their regular agenda. Based on discussion, staff recommends that the Town Council authorize the Town Manager and the Town Attorney to proceed with acceptance of the deed to 806 12th Street from Ms. Davis. The Town would incur the cost of the transfer of the deed. He noted this is being done to assist Ms. Davis in regard to the disposal of the property that has been declared a nuisance by Town staff. The Town will move forward with getting quotes related to the abatement /removal of the structure, at a cost not to exceed \$10,000. Mr. Coggsdale advised staff has followed up on Council's request to explore disposal options and conversations with the regional landfill staff indicates that under certain circumstances the asbestos removed from the structure can be disposed of at the landfill. Staff will work on getting a price for the demolition work with the stipulation that the disposal of such material will be handled by the Town.

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A motion was made by Mr. Higginbotham, seconded by Mr. Emerson, that the Town Manager and Town Attorney be authorized to take the necessary steps to accept the deed for the property at 806 12th Street.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

A motion was made by Mr. Edwards, seconded by Mr. Higginbotham, that Town staff be authorized to proceed with obtaining quotes for the demolition/abatement associated with removal of the structure and executes a contract not to exceed \$10,000.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

d. Project 1A Bedford Avenue Waterline Replacement Project-Change Order

Mr. Coggsdale presented Council with information from WW Associates in regard to modifications to piping associated with Project 1A at the Bedford Avenue Water Tank, which will result in the need for a Change Order.

A motion was made by Mr. Higginbotham, seconded by Mr. Edwards, that town staff be authorized to execute a change order for the tank altitude valve and pump station piping from the contractor, at a not to exceed amount of \$62,000.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

e. Planning Commission Recommendations/Public Hearing Requests

i. Ordinance Amendment-Microbrewery/Brewpub

Mr. Jerry Barbee, Planning Commission Chairman, addressed Council advising the Planning Commission held three public hearings on June 1. He advised the Commissioners voted 4-0 with one member absent to recommend to Town Council the adoption of the proposed ordinance changes as advertised for Microbreweries and Brewpubs. He provided a definition for each:

Article II Definitions and Use Types

Section 86-32 Use Types

Microbrewery: A facility for the production, bottling, packaging and sale of beer, malt beverages, mead, wine, artisan spirits, and or hard cider, produced on site for distribution, retail or wholesale, on or off-premises sales, with a capacity of not more than 15,000 barrels per year.

- (a) If operated in conjunction with a restaurant, the operation shall be considered a brewpub.
- (b) The development may include other uses such as a standard restaurant, bar or live entertainment as otherwise permitted in the zoning district.
- (c) All State ABC laws shall apply to the production and sale of all alcoholic beverages.

Brewpub: A restaurant featuring beer that is brewed, on site, as an accessory use, either for consumption on-site or in hand-capped containers.

- (a) The area used for brewing, bottling, and kegging shall not exceed 30 percent of the total floor area of the commercial space.

DIVISION 5. - C-1 (LOCAL COMMERCIAL) DISTRICT

Section 86-322 (5)

Commercial use types. C1

Brewpub

Microbrewery (S)

DIVISION 6. - C-2 (GENERAL COMMERCIAL) DISTRICT

Section 86-352 (5)

Commercial use types. C2

Brewpub

Microbrewery

DIVISION 9. – DRO (DOWNTOWN REVITALIZATION OVERLAY) DISTRICT

Section 86-427 (5)

Commercial use types. DRO

Brewpub

Mr. Barbee stated the Planning Commission voted to make these by right use in each one of the districts and the DRO with one exception in the local C1 District a special use permit is needed. He noted no one spoke for or against this in the public hearing.

ii. Comp Plan Amendment “FLUM”/Rezoning Request-Select Air

Mr. Barbee advised the Planning Commission held a public hearing to get input as they considered updating the Town’s 2009 Comprehensive Plan’s Future Land Use Map (FLUM). He noted an application for a ‘conditional use’ Industrial rezoning for 1502 Avondale Drive, Parcel ID number 83A-17-1 was submitted. The FLUM shows a proposed future use of “mixed use” which would not allow for consideration of the application’s conditional rezoning request or proposed use. Mr. Barbee mentioned no one spoke for or against the proposed update. Mr. Barbee advised in regards to the Special Use Permit, Select Air Mechanical & Electric presented an application and list of proffers to the Commissioners. The specific proposed use is for office space and a sheet metal fabrication shop for HVAC, plumbing, electrical services and installation. No one from the public spoke for or against the proposed rezoning and use.

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A motion was made by Mrs. Dalton, seconded by Mr. Higginbotham, to schedule three public hearings; text ordinance amendments (Microbreweries), Comprehensive Plan (Future Land Use Map Amendment) and Rezoning (Select Air Mechanical & Electric) for the July 14, 2015 Town Council meeting.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

f. Police Department Weapons Exchange Proposal

Mr. Coggsdale advised of the Police Department's request to switch from Glock SF .45 caliber to the Glock Generation (4) 9mm.

Mr. Emerson asked Captain Stocks the reason for going with 9mm instead of Glock .40 caliber.

Lt. Moorefield replied the 9mm has less recoil, it is easy to train, the stopping power is the same, cost less, and holsters are available for them.

Mr. Emerson noted .40 caliber is a standard for Law Enforcement; Campbell County and State Police use a .40 caliber. He stated the logic for this is if an incident occurs in town and there is a fire fight and an officer runs out of ammunition he can use the other officer's ammunition. He agreed the Police Department needs what they are asking for but disagreed with the 9mm. Mr. Emerson noted there is a tremendous savings by going to another caliber.

Mr. George asked Lt. Moorefield if they would be happy with a .40 caliber as opposed to a 9mm.

Lt. Moorefield stated they would.

Captain Stocks stated he would obtain a cost estimate for Glock .40 caliber. He noted the Altavista Moose Lodge donated funds in the amount of \$4,113.66 to cover the transition.

It was consensus of Council that this item be tabled until the work session scheduled for June 23, 2015 and that the Captain present additional information on the Glock .40 caliber.

Mayor Mattox thanked Captain Stocks and his staff for the work they have been doing and representing the Town of Altavista.

9. Reports

a. Town Manager's Report

Bedford Avenue Waterline Project (Project 1A)

- Waterline installation is mostly complete.
- Sidewalks are being installed
- Monthly Construction Meeting Notes are attached.
- Substantial Completion Date: July 24, 2015 Final Completion

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WWTP EOP – PCB Remediation

- Institute of Advanced Learning & Research Workshop to be held June 17th & 18th (Danville and Altavista).
- Working with Dr. Scott Lowman (IALR) regarding implementation of his research.
- DEQ has communicated the process for the Informal Fact Finding (IFF).

It was the consensus of Council to move forward with the Informal Fact Finding process.

Mr. Coggsdale presented Council with a copy of the testing zones for the lagoon which was put together in 2002. Dr. Scott Lowman, IALR, recorded the results of his samples on this map as well. Dr. Lowman feels it would be advantageous for this sampling to be replicated and felt this sampling could be done for under \$5,000.

Mr. Edwards felt he could support the retesting pending the meetings on June 17 and 18th.

Mrs. Dalton stated the data is very helpful to know what has happened in 12 years.

Mr. Edwards mentioned the EPA might pay for the testing.

Mayor Mattox deferred this matter to the June 23rd work session.

Mr. Bond requested in the testing Dr. Lowman follow the same method as Triple E.

10. Informational Items/Late Arriving Matters

- a. Correspondence Articles
- b. Calendars-June/July

11. Matters from Town Council

Mr. Emerson asked Council to consider incentives for officers moving into the town as a recruiting element.

Mayor Mattox asked Mr. Coggsdale to investigate incentives for officers that would move into town.

Mayor Mattox advised Avoca would be holding their 3rd annual Made in the Shade Craft Beer Festival June 13, 2015 from 12:00 p.m. to 6:00 p.m.

Mr. Mike Hudson, Director of Avoca, advised last year there were approximately 500 in attendance and there were seven local breweries.

12. Closed Session

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13. Adjournment

Mayor Mattox asked if there was anything else to bring before Council.

The meeting was continued to June 17, 2015 at the IALR conference in Danville Virginia.

Michael E. Mattox, Mayor

J. Waverly Coggsdale, III, Clerk